LOAN STREAM MORTGAGE

SELLER CONNECT

Log In Page

https://sellerconnect.lscorrespondent.com

Seller Connect Log In

Username:

Password:

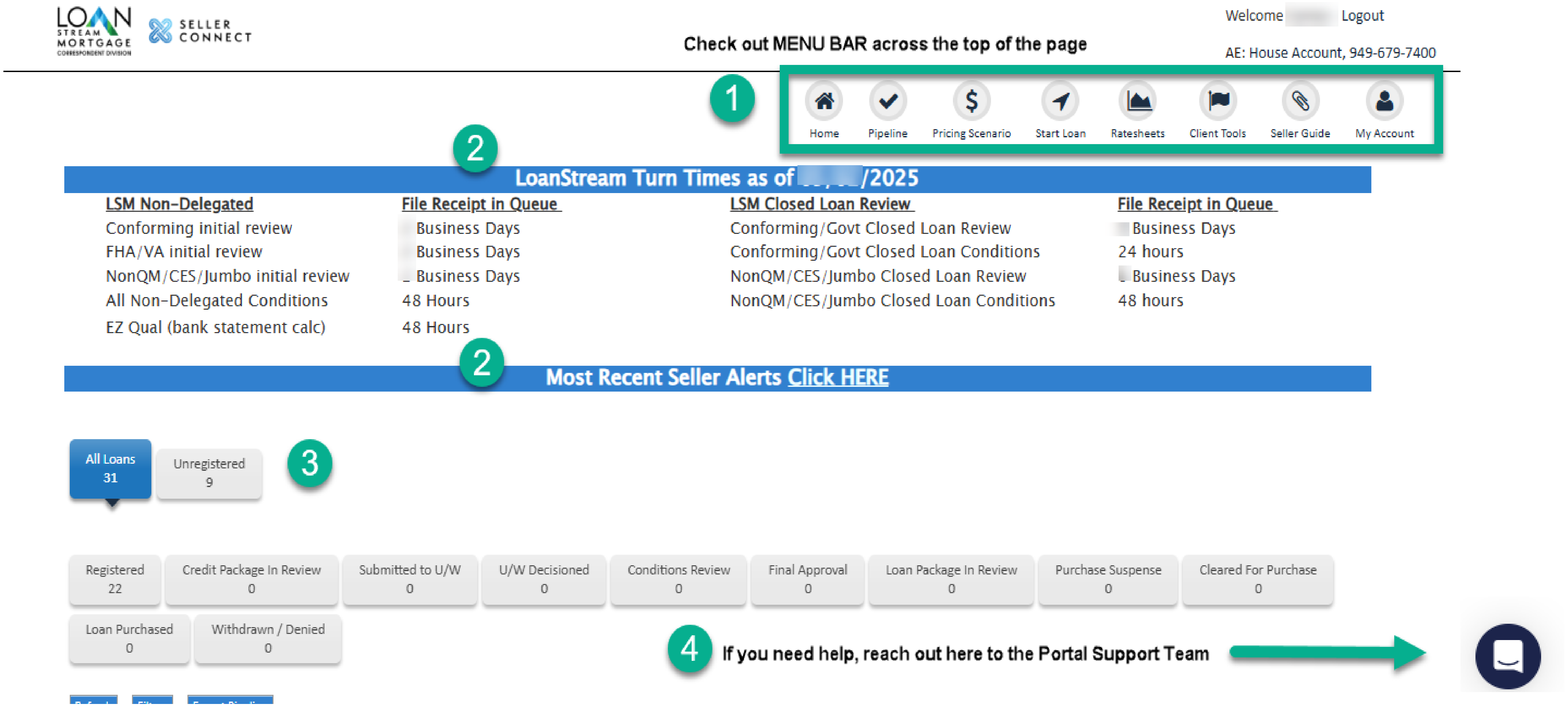
Login

Forgot your Password?

Change Your Password

Click here to reset your password

Landing Page



1) Menu Bar 2) Turn Times and Seller Alerts 3) Quick pipeline review 4) Portal Support

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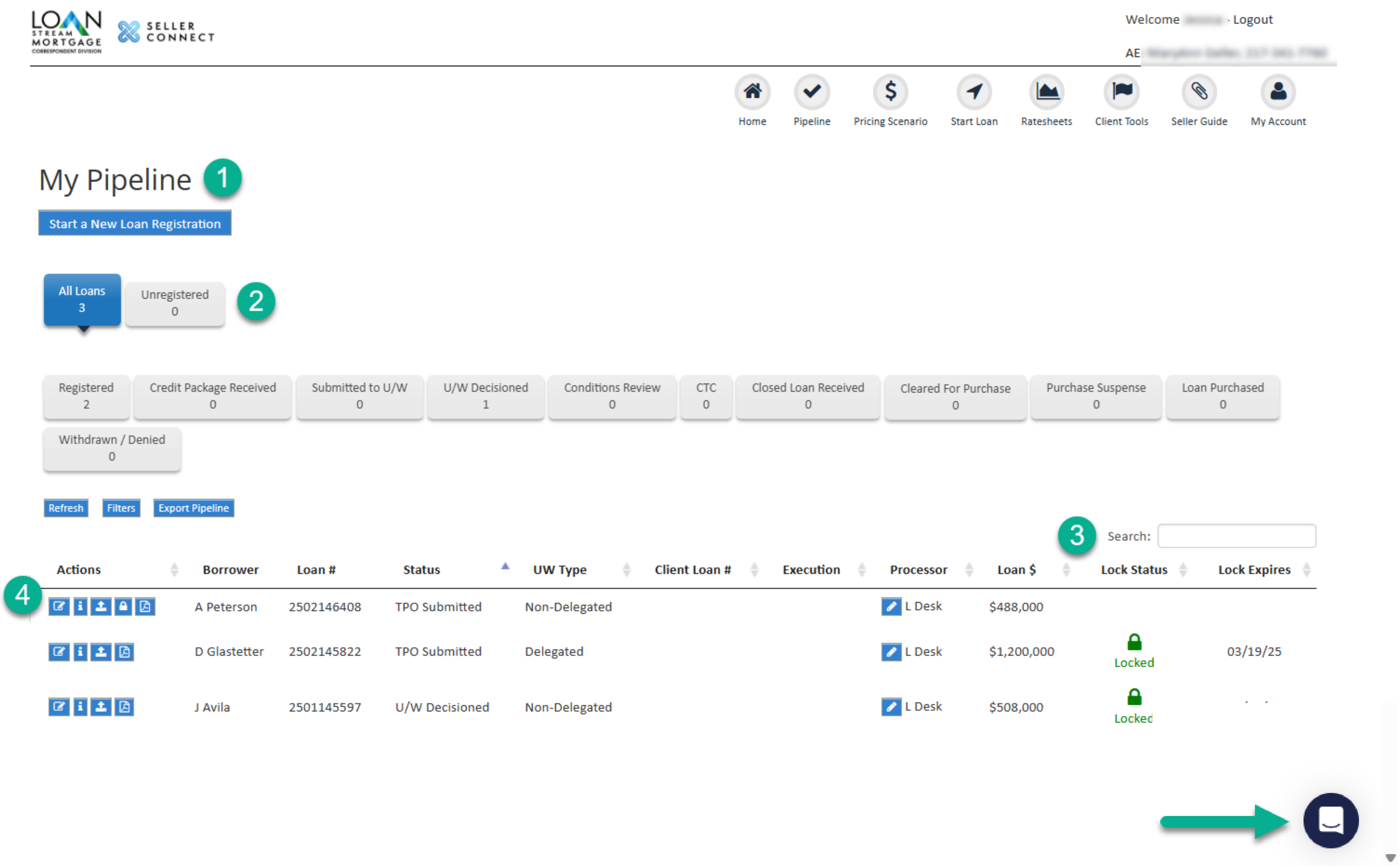
Pipeline View



1) Scroll down to see your current pipeline or Select Pipeline in the Menu Bar.

2) Sort by different loan status.

3) You can perform a Search to locate your loan too! 

To go into a loan already uploaded, click on the Edit button.

Reminder: In the lower right corner, You will have access to our **Portal Support Team.** If you have any questions or get stuck along the way, they can help!

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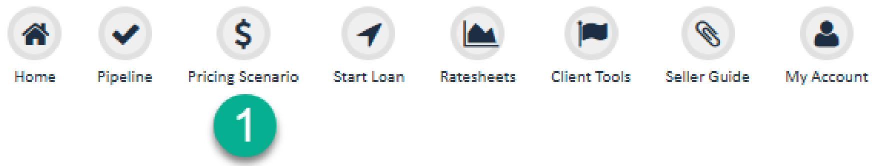
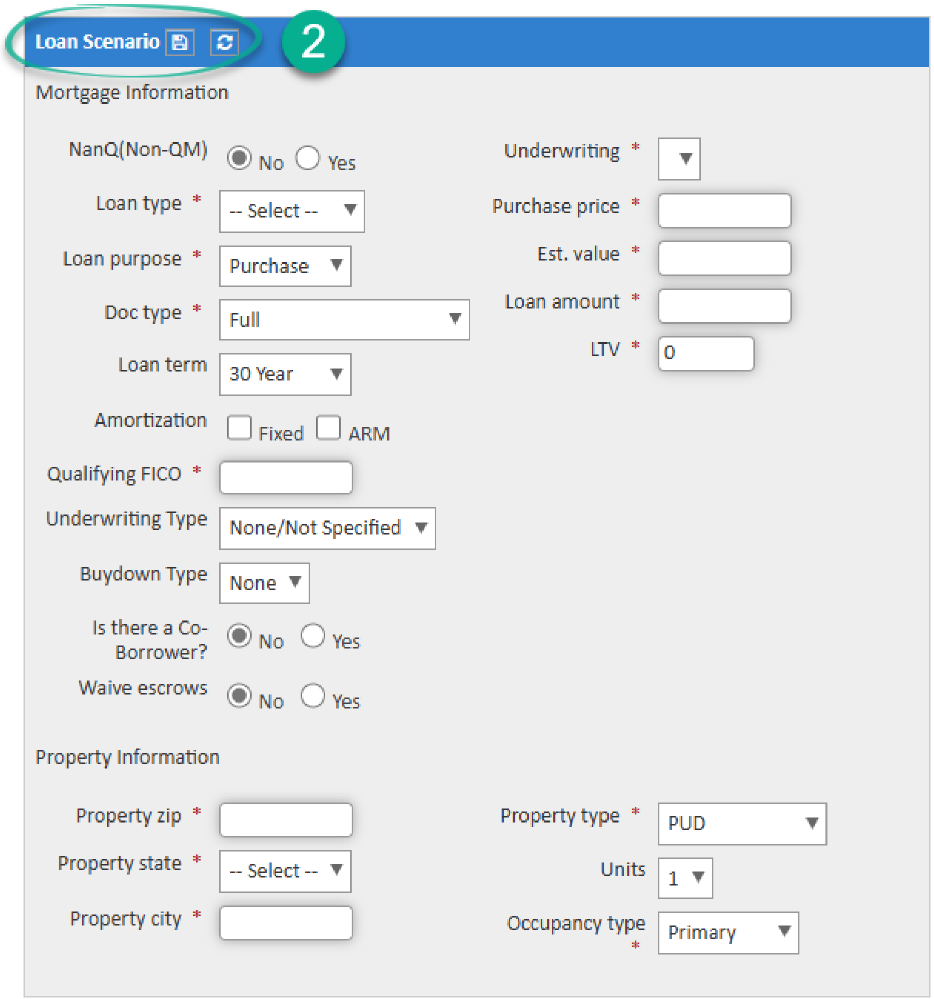
Pricing A Loan Scenario



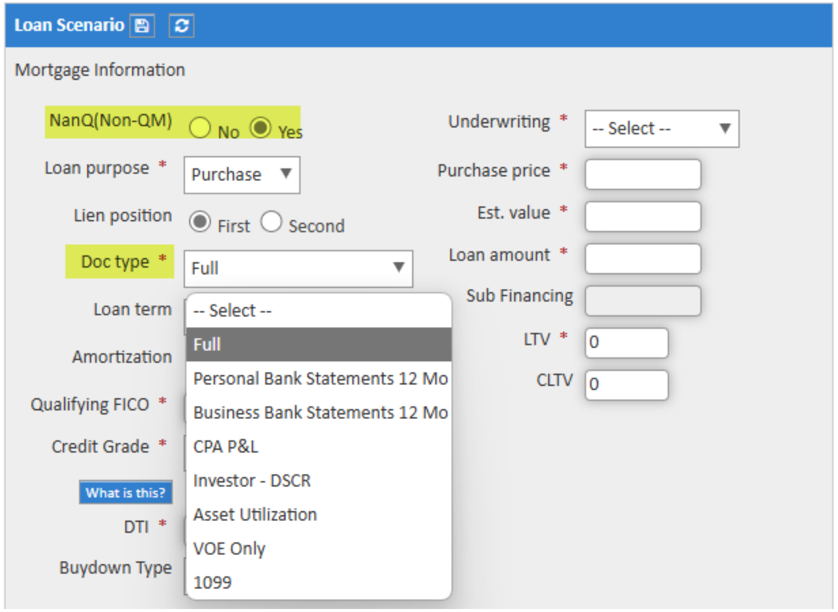
You can SAVE your scenario here. Saved scenarios will appear in a drop down.

Quick Pricer

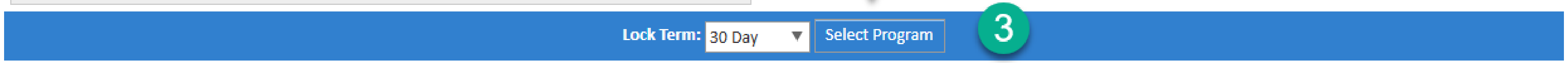


Price loan scenarios in the pricing scenario tab

Make sure to enter your complete scenario, including all the RED required fields.



Click on SELECT PROGRAM to see your results.



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Starting A Loan: Best Effort Loans

Home | Pipeline | Pricing Scenario | Start Loan | Ratesheets | Client Tools | Seller Guide | My Account

1

Start A New Loan

There are two ways to start a new loan:

File Upload 2

Upload an existing Fannie Mae 3.2 or MISMO 3.4 file

1003 Form

Use our online 1003 form to create a new file

Click Browse or Drag & Drop to identify the FNMA 3.2 file you wish to register.

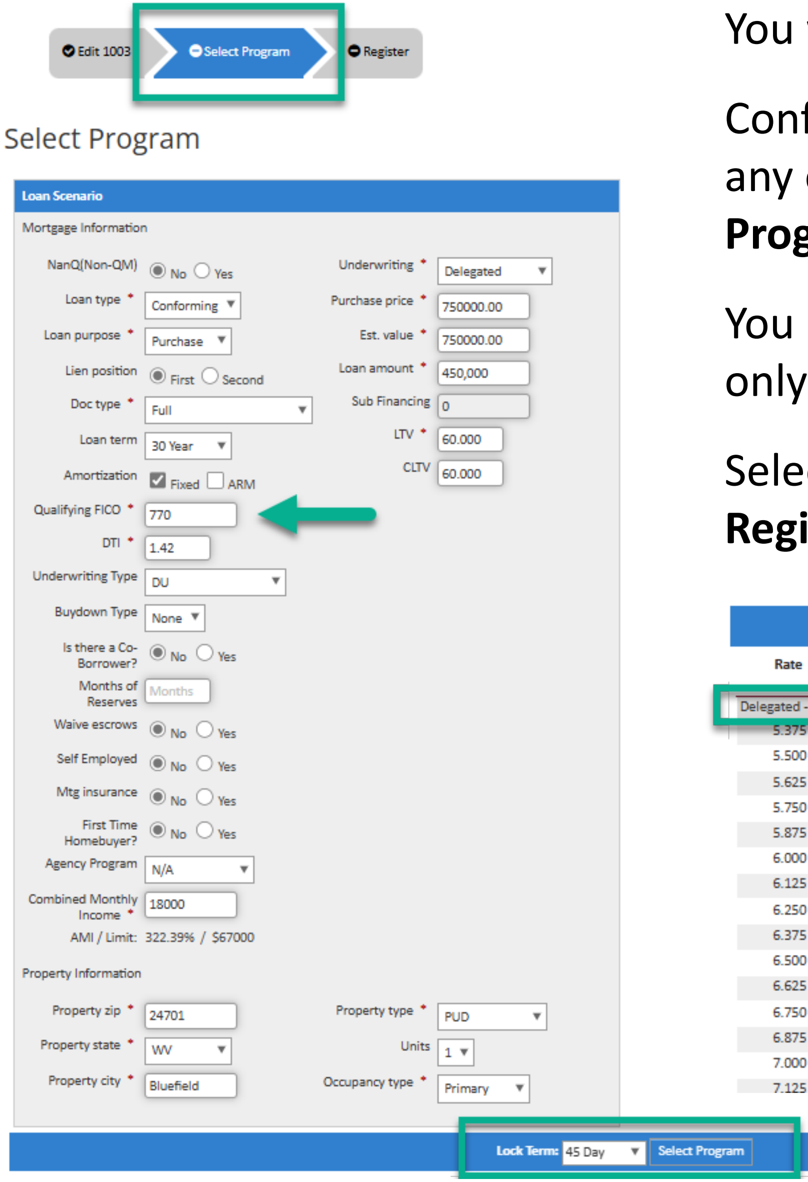
Once the file is uploaded, you will have the option to Register the loan file.

3 Browse Drag & Drop Files

To submit a loan, click the **Start Loan** button in your menu bar. And then **File Upload**.

Then **Browse** to upload or drag and drop your Mismo 3.4 file here.

Select Your Program: Best Effort Loans

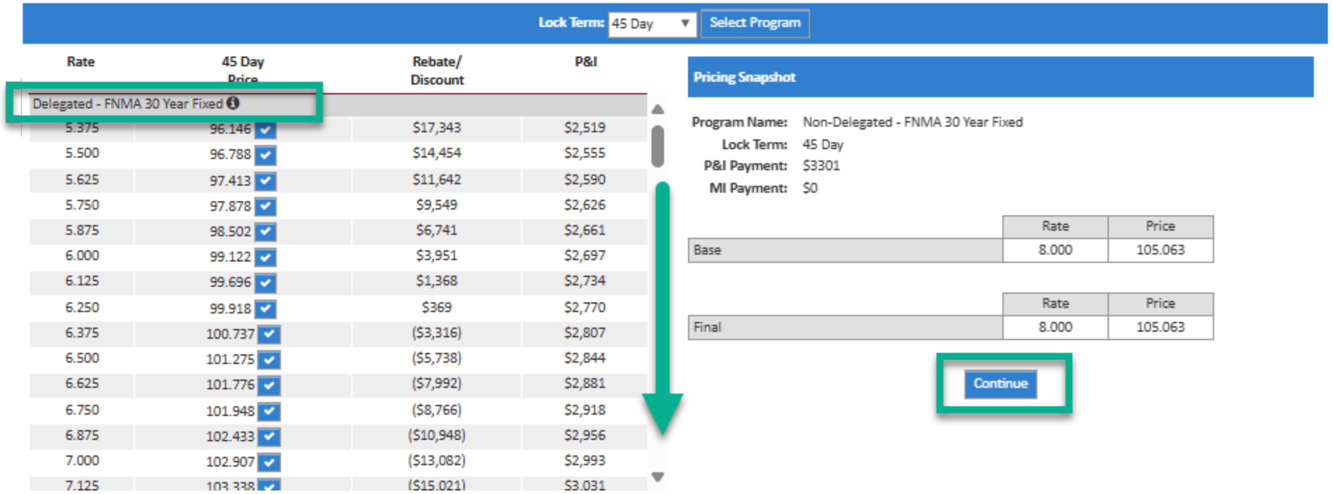


You will then choose your Loan Program in the **Select Program** Tab.

Confirm the info populated from your 3.4 upload is correct. Enter the FICO, DTI and any other fields that are required. Choose the Lock Period and then click **Select Program**.

You may see pricing options, depending on your access level. At this point, you are only selecting Loan Program options.

Select your program by clicking on the checkmark, then click **Continue** and the **Register button** at the top.



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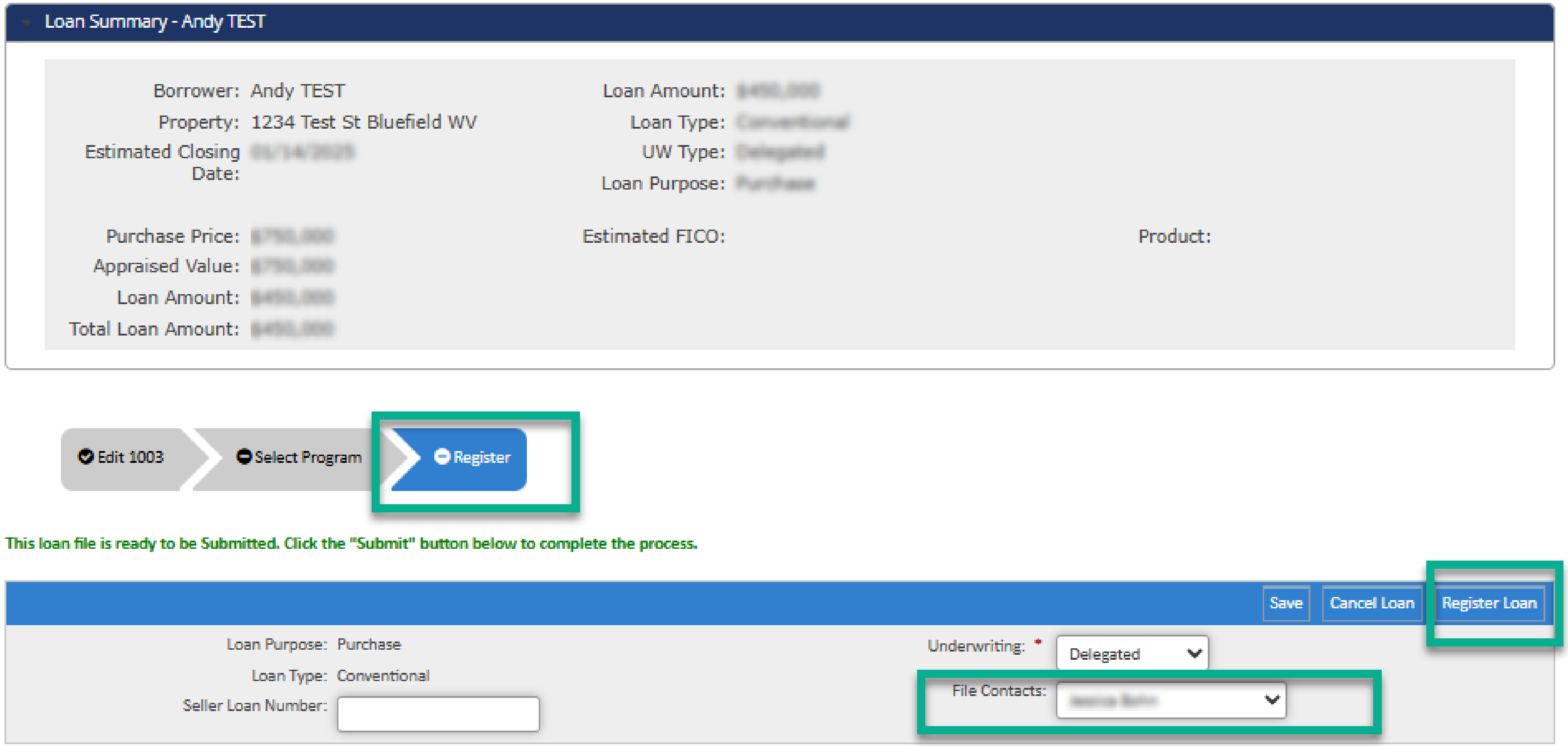
Complete Registration: Best Effort Loans



After you **Select your Loan Program** and **Select Register,** you page will update to this view.

Enter your **Seller Loan Number**, choose your **File Contact** and **confirm your UW program** is correct.

Select **Register Loan** to complete registration.

Ensure you choose the **file contact** that you want the communication to go to.

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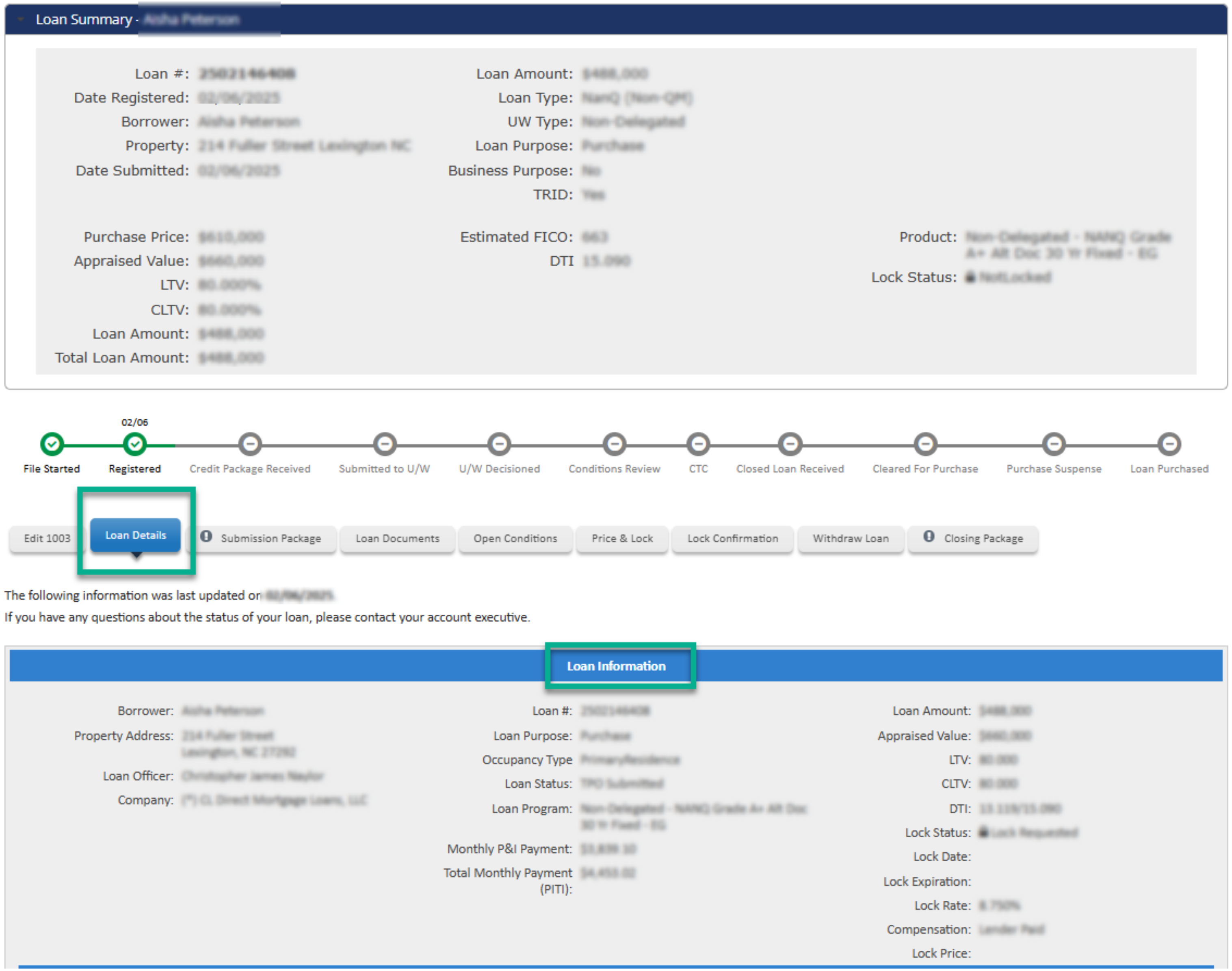
After Registration: Best Effort

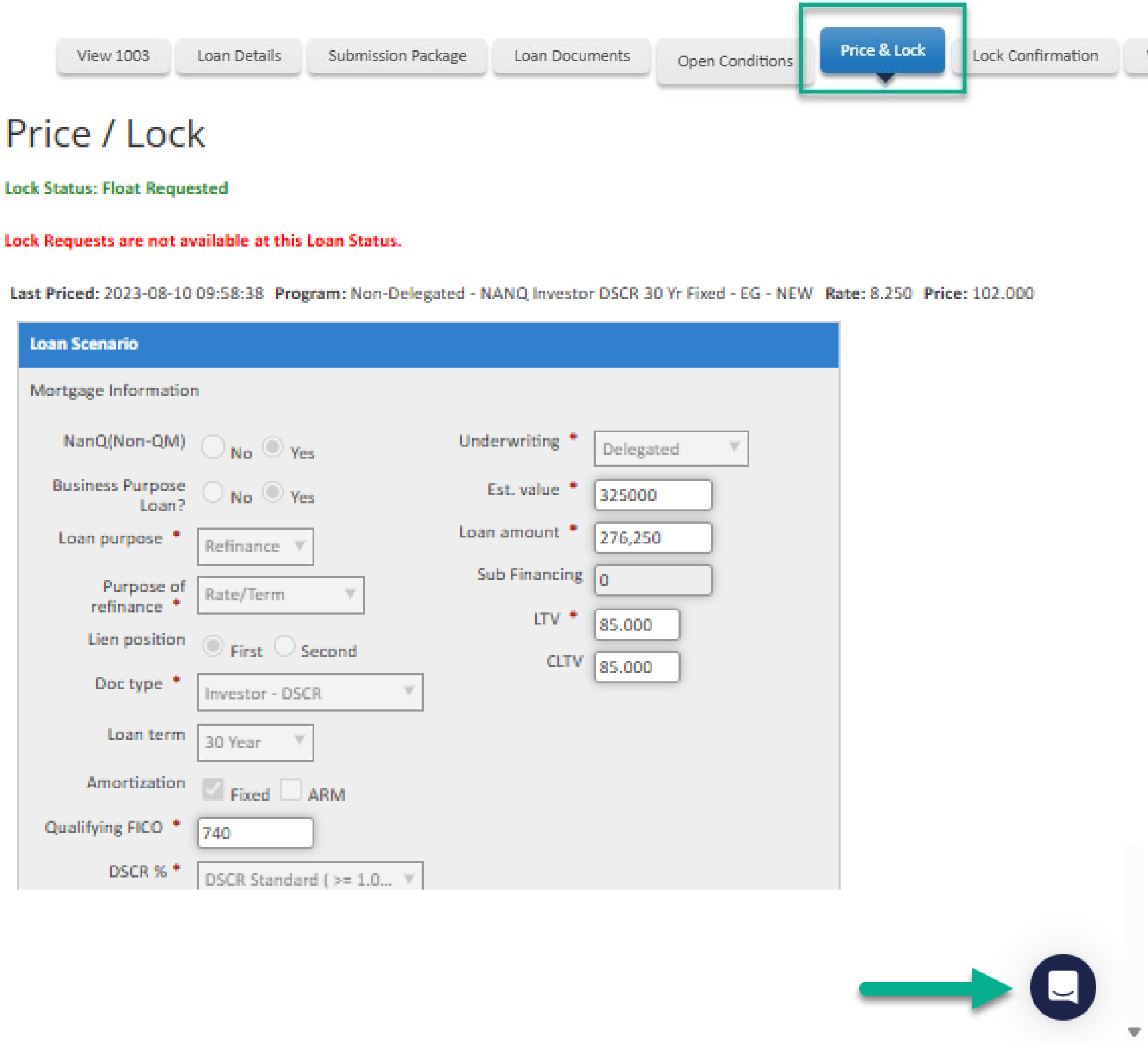


After the loan has been Registered you can view the **Loan Details** tab where you will see the details of your Loan.

You can leave your loan in registration status or proceed to locking and pricing your loan.

You can continue to upload a 3.4 file until documentation is uploaded. Please note if you are unable to price your loan you may need to correct or re-import your 3.4 data.

Pricing or Locking: Best Effort Loans



Price and Lock your loan in the **Price & Lock Tab**.

Please Note:
Depending on your role, you may have different access or visibility such as the Pricing and Lock Tab, Purchase Advice Tab, or Lock Confirmation Tab.

Price & Lock is real-time; only available 8am-6pm PST.

Once your lock is processed, your lock confirmation will populate and can be downloaded on the Lock Confirmation tab.

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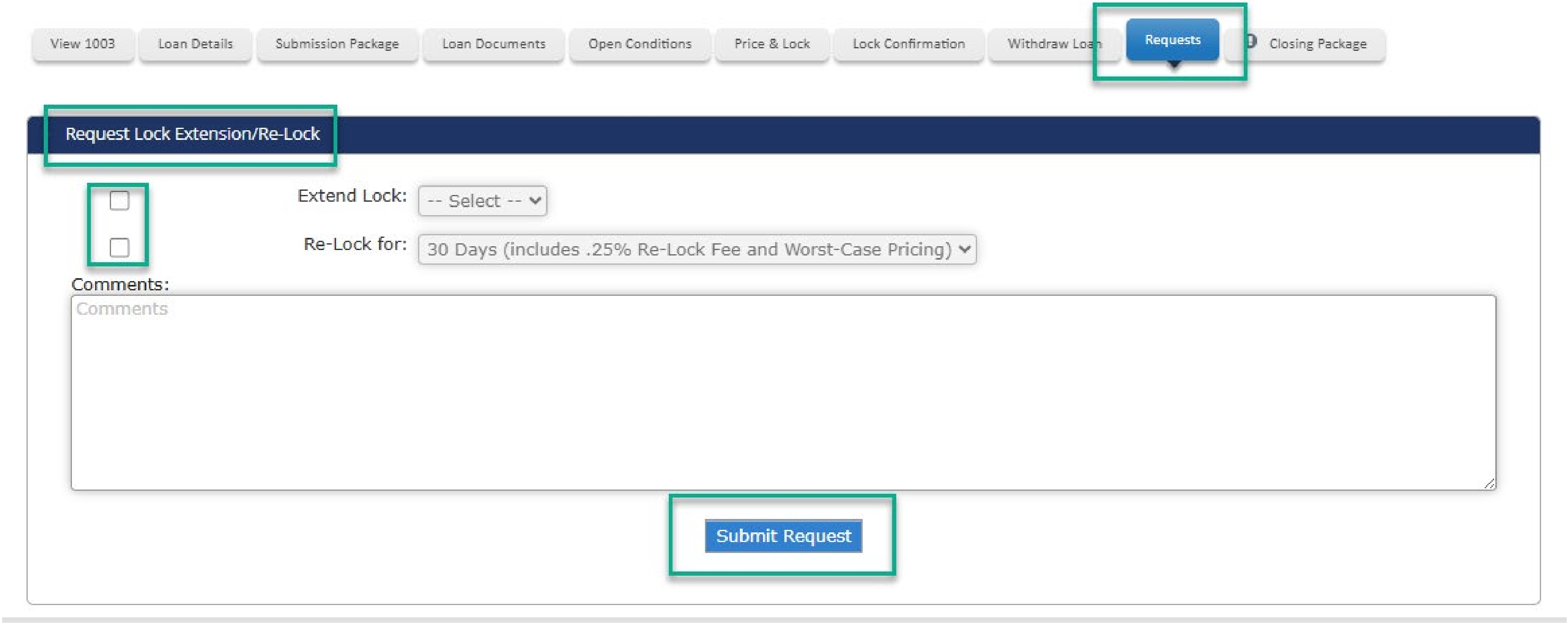
Extensions and Relocks:

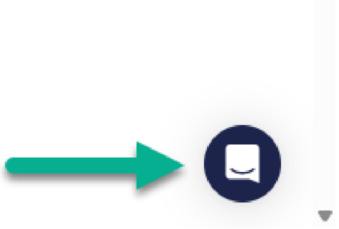


Open the loan in the pipeline. Click on ‘Requests’, then: Requests Lock Extension/Re-lock.

Click the box that applies and fields will open for options.

Please Note:
Depending on your role, you may have different access or visibility such as the Pricing and Lock Tab, Purchase Advice Tab, or Lock Confirmation Tab.

Once your extension or Relock is completed an updated confirmation will populate and can be downloaded from the <u>Lock Confirmation</u> tab



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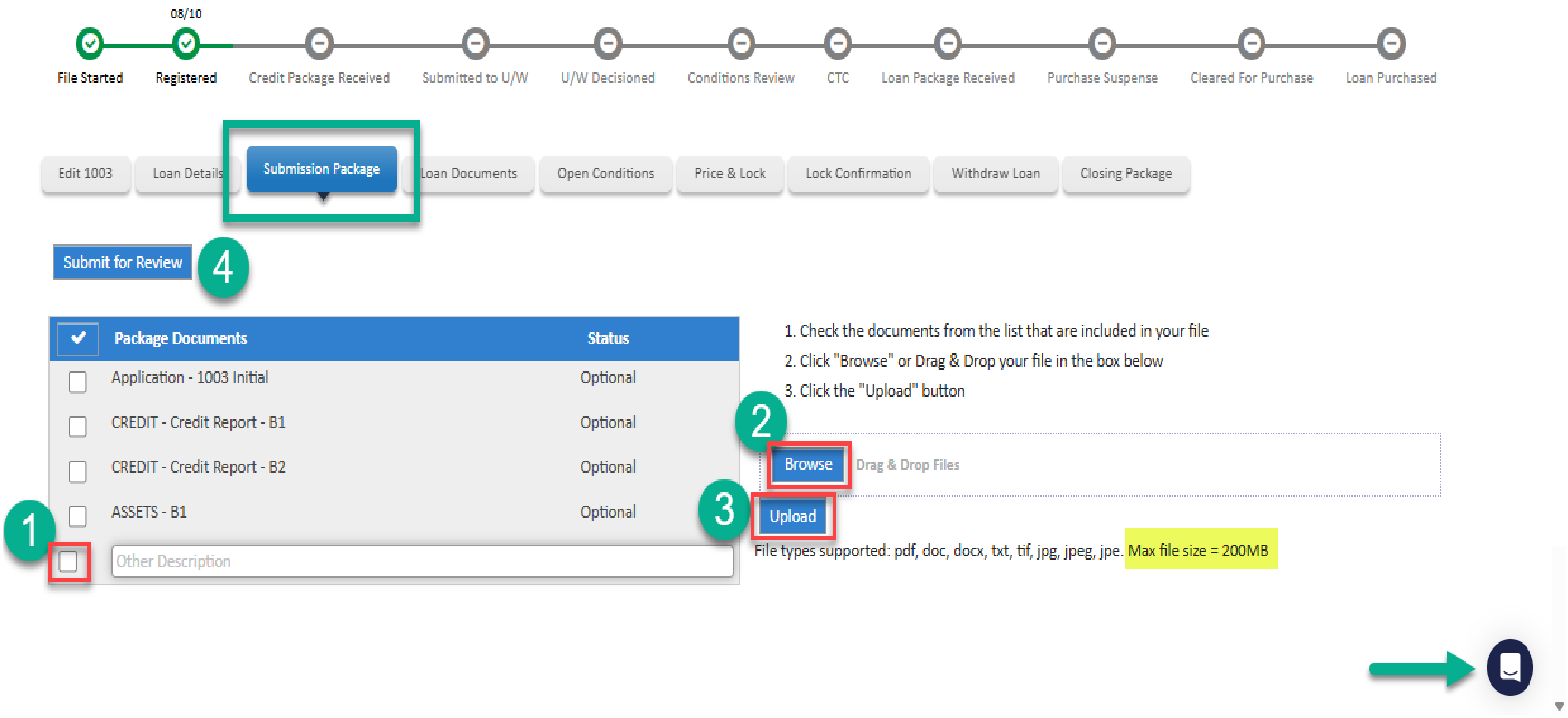
Submission Package: Non-Delegated Credit Package

If you are submitting a Non-Delegated Loan that LSM will underwrite for you, you will upload your Submission Package here.

Choose at least one check box on the left-hand side, Browse for your upload and click on Submit for Review.



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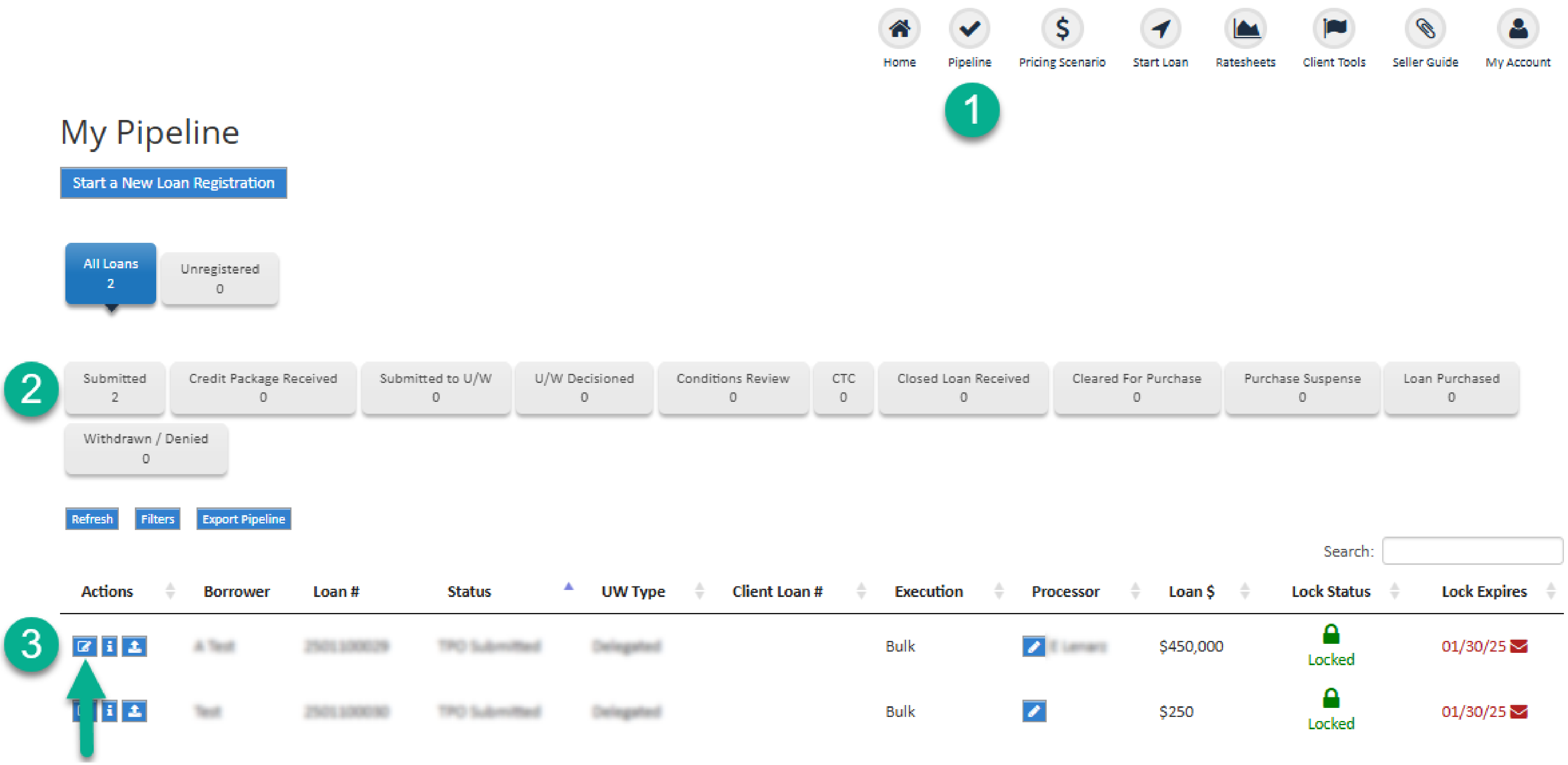
Complete Registration: Mandatory Loans

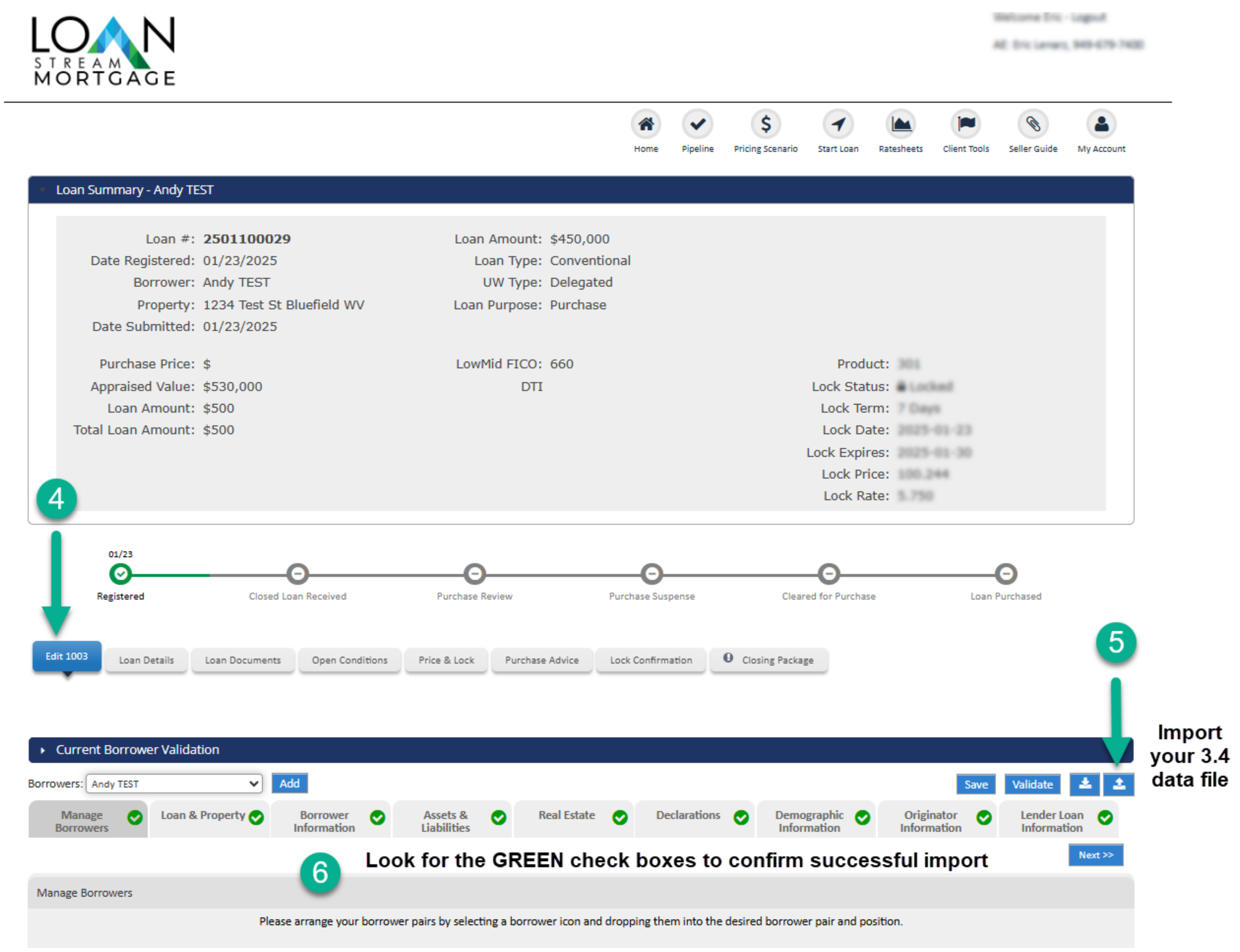


After the Mandatory Trade Desk emails confirmation of your trade and provides the LSM loan number, you'll see them in your pipeline.

Select Pipeline, **Submitted Loans** and **locate the loan** in your pipeline.

Select Edit Loan.

Complete Registration: Mandatory Loans



After you select **Edit Loan**, upload/import your 3.4 data file by selecting the **Import button** on the right-hand side (#5).

After import, look for **confirmation everything was completed** (green check boxes). Proceed to uploading your closing package, under the **Closing Package Tab**.

Please note you can continue to upload your 3.4 file until documentation is uploaded.

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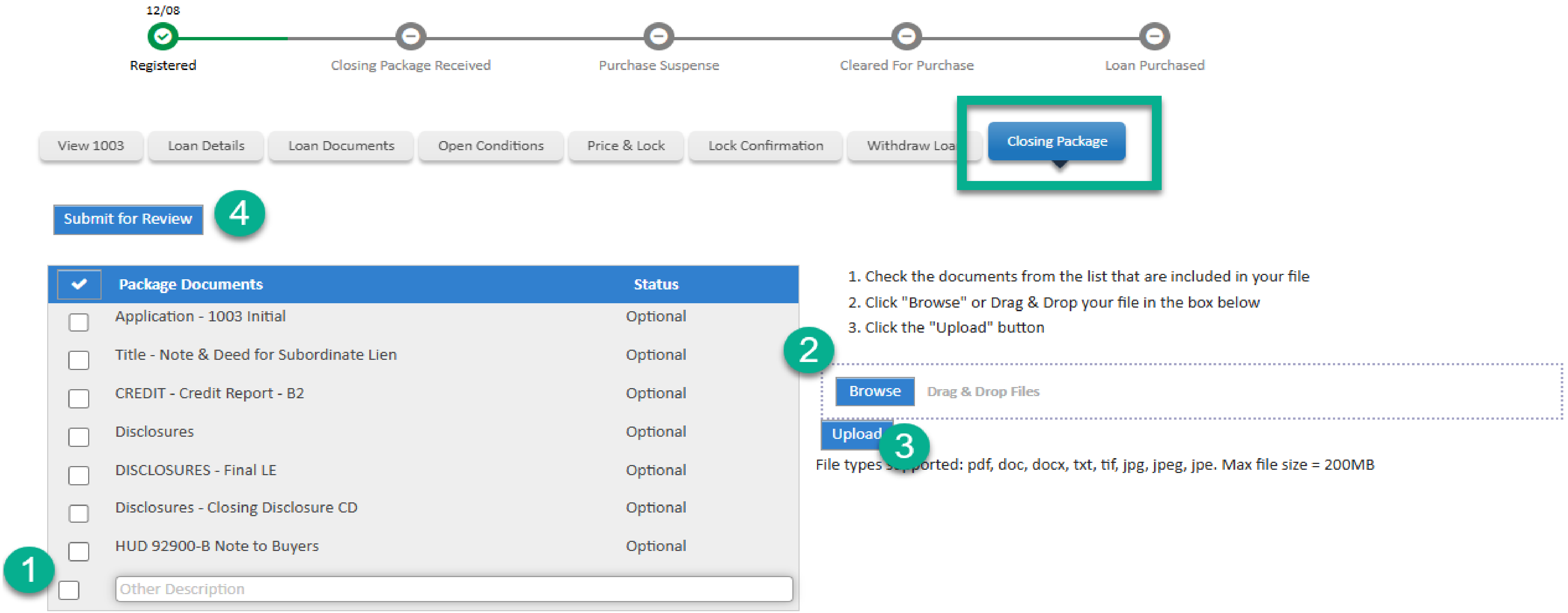
Submitting Your Closing Package

When you are ready to upload your closing package, select Closing Package.

Choose at least one check box on the left-hand side, Browse for your upload, select Upload then click SUBMIT FOR REVIEW.



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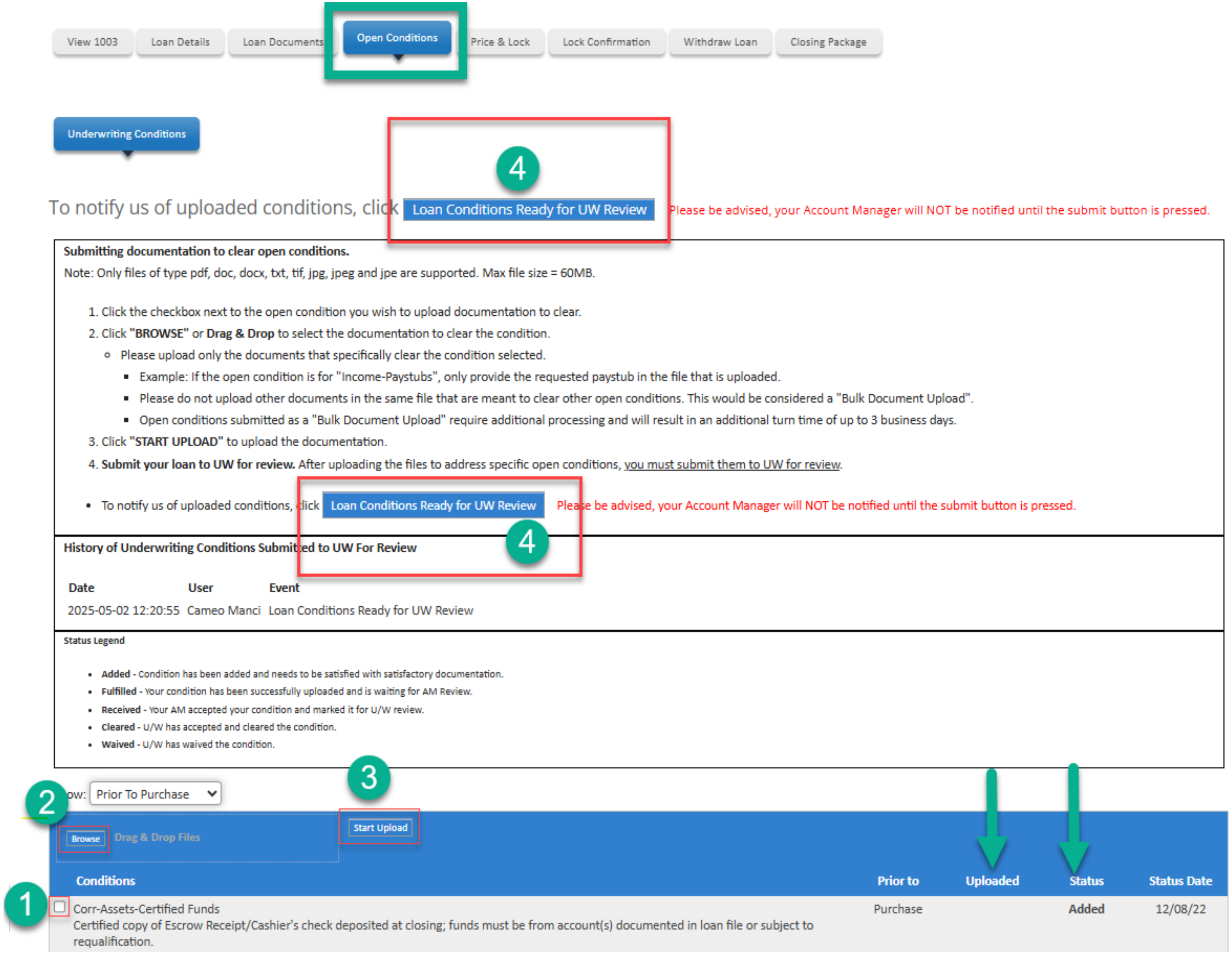
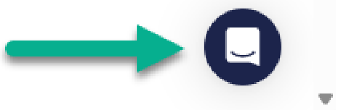
Uploading Conditions



You will find your open conditions in the **Open Conditions Tab.**

Locate your condition, select the box next to your condition, browse or drag and drop your conditions and then start upload.

Once all your conditions are uploaded, **notify us of your uploaded conditions** by selecting Loan Conditions Ready for Review.



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Additional Resources

View 1003 Tab- You can view your 1003 and make edits by uploading and re-importing a new 3.4 file.

Loan Details Tab- You will see the Loan Details such as Loan Information, Income, Details of the transaction.

Submission Package Tab- You will upload your Non-Del credit package here.

Loan Documents Tab- A history of documents uploaded.

Open Conditions Tab- This is where you will find all your open conditions for Credit and Closed files.

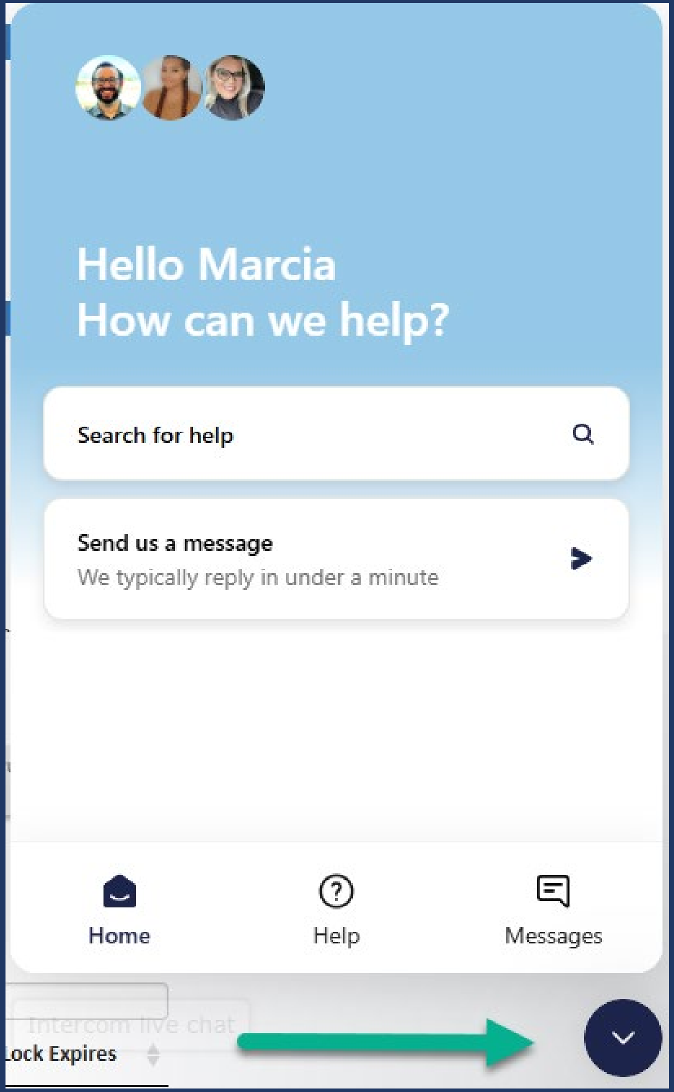
Price and Lock Tab- You will price and lock on this tab. Mandatory loans are locked separately.

Purchase Advice Tab- This is where you will find your Purchase Advice

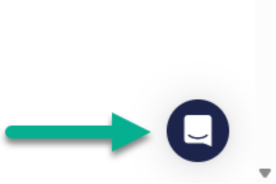
Lock Conformation- You will find your lock confirmation here

Closing Package Tab- You will upload the Closing Package here.

Portal Support



Portal Support
Bottom right-hand box for assistance with Chat or Help (resource guides)



Client Service Team
LSMCorrespondent@lsmortgage.com

Your dedicated Sales team is available for your questions too!

Thank you!

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